



## NATIONAL PENSION COMMISSION

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### NOTICE OF COMMENCEMENT OF ONLINE VERIFICATION AND ENROLMENT EXERCISE FOR 2021 RETIREES/PROSPECTIVE RETIREES OF FEDERAL GOVERNMENT TREASURY-FUNDED MINISTRIES, DEPARTMENTS AND AGENCIES (MDAS)

#### Introducing the Online Enrolment Exercise

The National Pension Commission (PenCom) has developed an online application which automates the Annual Pre-Retirement Verification and Enrolment Exercise for retirees/ prospective retirees of Treasury-funded Federal Government MDAs. Accordingly, the **online Enrolment Application** would go live on **1<sup>st</sup> September, 2021**.

#### 1. Who is eligible for the 2021 Verification and Enrolment exercise?

The following groups of people are eligible for the Online Verification and Enrolment Exercise from **1<sup>st</sup> September, 2021**.

- i. Employees of Federal Government treasury-funded MDAs who retired between January and August 2021
- ii. Employees of Federal Government treasury-funded MDAs who are due to retire from September 2021
- iii. Employees of Federal Government treasury-funded MDAs who missed the enrolment exercises in previous years

#### 2. Options for Enrolment

The two enrolment options are as follows:

##### i. Self-Assisted

Retirees/prospective retirees for the year 2021 are required to visit PenCom's website [www.pencom.gov.ng](http://www.pencom.gov.ng) to initiate the online enrolment process. This is done by registering and capturing their employment details as well as uploading scanned copies of the required documents before proceeding to their respective Pension Fund Administrator (PFA) for physical verification and enrolment.

The step by step procedure for the Online Enrolment would be hosted on the PenCom website.

##### ii. Pension Desk Officer (PDO)/PFA-Assisted

Retirees/prospective retirees who are unable to complete the online registration for any reason could approach the PDO of their respective MDAs or visit their PFA for assistance.

Please note that Verification and Enrolment by all concerned must be completed with their respective PFAs by 29th October 2021.

**SIGNED  
MANAGEMENT**

